

MINUTES OF THE CANYON PALMS BOARD OF DIRECTORS MEETING

HELD ON AUGUST 17, 2020 - Conducted by ZOOM Video Meeting

**CALL TO ORDER:** The meeting was called to order at 6:34 pm by Catherine Congleton, Vice Chairperson. All Directors except for Greg Tormo, Chairperson, and Ms. Anderson were in attendance. A quorum was established.

**PUBLIC COMMENTS:** There were no members of the public in attendance.

**OFFICERS' REPORTS:** The Vice Chairperson had no report. The Secretary, Mr. Vignolo, reminded Directors that the Welcome letter needs to be finalized so it can be sent to all new property owners in the neighborhood. Ms. Kaminsky stated that Mr. Tormo was working on obtaining the names and addresses of new property owners since August 1, 2019 from a real estate source. The Acting Treasurer, Mr. Lancellotti, reported that he and the Secretary had completed the paperwork to remove the former Treasurer from the business account at Sun Community Federal Credit Union (SCFCU), and had been working closely with the Communications Officer to produce a new "Donate" page for the website. In addition, Mr. Lancellotti stated he would be setting up online banking with SCFCU as well as a Venmo account to accept cash donations via the Canyon Palms website. The Communications Officer, Mr. Goldberg, reported that our current email subscribers list stands at 80. He also requested that the mission statements on the webpage be reviewed so they match other citations of the mission statement for consistency.

Mr. Patrick noted that per the current Bylaws (Article IX, Section 12), in the event of the resignation of an Officer, the Board should elect a successor to serve the uncompleted term of the person being replaced. A motion was made by Mr. Vignolo, seconded by Mr. Goldberg, to unanimously elect Mr. Lancellotti as the Treasurer, with the term expiring at the end of the calendar year.

**OLD BUSINESS:** The Board reviewed a draft "Donate" page that Mr. Goldberg and Mr. Lancellotti had worked on together. Mr. Lancellotti stated he would add the information needed so that donors can donate via Venmo. This will enable the Board to ultimately place an initial order with the City's vendor, Zumar, to produce blade signs for the neighborhood. The Board discussed how best to obtain sufficient funding for at least an initial order of 10 or 15 blade signs. The Board also discussed how best to designate where the initial signs would be installed and how we could show members on the Canyon Palms website, where signs were installed, which locations were designated to receive a sign but had not yet had one installed, and which locations were available for a blade sign to be ordered, purchased and installed. Mr. Patrick mentioned that the Twin Palms Neighborhood Organization had a color-coded map on their website which showed the locations of their blade signs as "adopted" (but still available), "Available", or "Unavailable." Mr. Lancellotti agreed to create something similar for our neighborhood, using the initial list of 24 street sign locations. Mr. Vignolo reported that as of August 17, ten locations have already been "reserved." Once funds were received and deposited into the neighborhood organization's SCFCU bank account, these blade sign locations' designations could be changed to "adopted." The Board then discussed whether to allow donors who donate at least \$150 to reserve a location for a blade sign versus an approach where the Board, or Neighborhood Organization Members, would determine the best location for the initial supply of blade signs. The majority consensus was that donors who committed to funding \$150 or more towards the purchase of a blade sign(s) would most likely want to see blade signs at specific locations. In addition, the Board agreed that for economies of scale, the sooner we could raise

sufficient funds to purchase at least 15 blade signs, the sooner we were likely to achieve maximum coverage of the neighborhood where blade signs could be installed.

Mr. Vignolo made a motion to approve the minutes of the July 13, 2020 Board of Directors meeting. The motion was seconded by Ms. Kaminsky. The Directors in attendance unanimously agreed to approve the minutes with one addition; the Secretary was instructed to amend the draft minutes to note that Mr. Lancellotti was unanimously elected at the August 17, 2020 meeting as the successor Treasurer, with a term set to expire at the end of the calendar year.

Mr. Vignolo reported that with Mr. Lazzari's resignation in July, and Ms. Anderson's email notice on July 16, 2020 of her intent to no longer continue on the Board past her current term (i.e., ending December 31, 2020), there will be two vacancies. The Board agreed to encourage Members via electronic communications to submit their names for consideration for election to the current Director (i.e., the vacancy resulting from Mr. Lazzari's resignation) by the remaining Directors, pursuant to our current Bylaws (Article VIII, Section 7.) Mr. Vignolo reminded Directors that the election of five Directors whose terms expire at the end of this year will need to occur at the next scheduled Annual General Membership Meeting.<sup>1</sup>

The Board discussed what the policy should be on what material would be appropriate to post on our website, especially in response to individual neighbor(s)'s concerns. Mr. Patrick stated that several individuals have expressed their concerns with city and county issues (including but not limited to the acquisition of the Travelodge for homeless campus<sup>2</sup>). In the absence of the Board or Membership taking a position on current issues, he asked the Board to consider adding links to the current topics/news with appropriate contact information as well as developing a comprehensive resource directory on the website. The Board also discussed the posting of neighborhood news items on the website which would provide a synopsis of issues, with links to specific relevant organizations and individuals with knowledge about the issues.

**NEW BUSINESS:** There was no new business.

**NEXT BOARD MEETING:** The Board agreed to hold its next Board of Directors meeting during the week of September 21-25, 2020 at 6:30 pm PT. Mr. Vignolo stated he would send out a new Doodle poll to all Directors so a specific date could be selected. Ms. Congleton made a motion to adjourn the meeting. The motion was seconded by Mr. Vignolo, and unanimously approved by all Directors in attendance. The meeting was adjourned at 7:55 pm.

Respectfully submitted, David A. Vignolo, Secretary and Official Representative to ONE-PS

Board of Directors of the Canyon Palms Neighborhood Organization

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<sup>1</sup> The Directors in attendance unanimously agreed that considering the ongoing inability to hold in-person meetings, the Annual General Membership Meeting for the Canyon Palms Neighborhood Organization would be postponed until 2021. Per a May 18, 2020 letter from the Chair of ONE-PS, requirements in neighborhood organizations' bylaws for annual meetings, elections, etc. are suspended until further notice due to the COVID-19 pandemic.

<sup>2</sup> Also known as Permanent Supportive Housing Project, as described in the City Council Staff Report dated August 6, 2020.